



## COUNTY OF SANTA CRUZ

1040 Emeline Street, Santa Cruz, CA 95060  
P.O. Box 1320, Santa Cruz, CA 95061

March 22, 1985

Dear Program Administrators:

The Santa Cruz County Human Resources Agency will be responsible for the operation of the 1985 Summer Youth Employment Training Program (SYETP). SYETP is funded by the Job Training Partnership Act (JTPA). The purpose of this county-wide program is to provide JTPA-eligible youth meaningful job training and work experience. This summer we plan to employ approximately 500 youth, ages fourteen through twenty-one. Plans are for the program to operate June 20, 1985 through August 21, 1985. Participants will be assigned to a variety of training positions with public and nonprofit agencies. We can provide individual positions to employers, such as clerical aides, food service aides, recreation aides, childcare aides, library aides, lab aides, or the assistance of a work crew in maintenance, landscaping, or construction projects. Participants may work a maximum of 32 hours per week and a minimum of 20 hours per week.

If you would like to participate in this summer's program, complete the attached Worksite Request and Worksite Agreement for positions or projects your agency would like to have considered, and return this form to the above address, attention: SYETP Program. All requests should be received by April 30, 1985. Please contact me if you cannot meet this deadline. Staff from your agency who will be directly supervising the youth will be notified of a required supervisor orientation session prior to the start-up of the summer program.

Although efforts are made to honor all requests, there are agencies who will not receive SYETP participants. Placements at worksites are based on the participants' vocational interests; therefore, it is difficult to predict if your agency will be served. As in the past, those agencies that provide both a learning experience and good supervision for the youth will be given a higher priority.

Your participation in prior years has made this a highly successful program, and we look forward to your involvement this summer. If you have any questions, please feel free to contact me at 425-2270/2280.

Sincerely,

Jay Harrison  
Summer Youth Program Coordinator

P.S. See reverse for Special Notes and Reminder.

Enclosure

JTPA-SYETP 30 [3/85]

TERM OF PROGRAM: June 20, 1985 to August 21, 1985

PARTICIPANT ELIGIBILITY: Youth selected for participation in SYETP will be required to appear at an interview with documentary proof of eligibility. JTPA office will determine eligibility. Eligible youth must meet the following criteria:

- 1) 14 through 21 years of age
- 2) Resident of Santa Cruz County
- 3) Family income does not exceed Lower Living Standard Income guidelines or be cash welfare or food stamp recipient.
- 4) U.S. citizen or alien with legal right to work
- 5) Have social security card
- 6) Have a Work Permit if 17 years or younger
- 7) Be registered under the Military Selective Service Act if male 18 years or over.

Participant applications will be accepted beginning April 1, 1985. Youth are urged to apply early.

\* SUBMIT COMPLETED WORKSITE REQUEST PRIOR TO APRIL 30, 1985.

\* PLEASE BE SURE TO READ WORKSITE AGREEMENT AND SIGN.